

ST. PAUL'S SR. SEC. SCHOOL, PALI

Standard Operating Procedure (SOP)

Dear Parents & Students of Class IX to XII,

This year has been very challenging for all of us and now our country is slowly coming back on track. As you are aware that Government has issued guidelines for re-opening of schools following Covid-19 safety protocols for the students of Class IX to XII in a phased manner & we are looking forward to seeing your children again in school.

For smooth running of Teaching Learning activities, students of classes IX to XII are permitted to visit the school from 21st January 2021 (Thursday) with a **written consent** of their parents/guardians.

Standard Operating Procedure (SOP) is as follows:-

1. Students should wear a mask and carry a spare mask and hand sanitizer.
2. Wearing of mask always is compulsory.
3. Social distancing & precautionary measures should be followed by all the students.
4. Parents must sign the consent form enclosed with this letter and send along with their ward.
5. Parents will arrange the facility to drop and pick up the child/children from the school.
6. Respiratory etiquettes like covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow to be followed.
7. Sharing of items like notebook, pens/pencil, eraser, water bottle, etc. amongst students should not be allowed.
8. If a student is sick, he/she should not come to the School and follow necessary protocols in this regard.
9. Parents are requested to maintain students' hygiene (uniform, bags etc.).
10. School Timing for students is **08.30 am to 11.20 am (Mon. to Sat.)** and books of all subjects will have to be brought on the first day, later you will have to bring books according to the time table.
11. Students should come in proper winter uniform in school.
12. Live Classes will not be conducted for the students of Class IX to XII from 21st January 2021 and study materials will be uploaded on the school website as usual.
13. Provide clean small napkins/ clean cloth daily with your ward for wiping hands.
14. Parents may take care not to send their ward to school if the child is not feeling well.
15. Revised CBSE Syllabus is available on CBSE website. Students are requested to visit CBSE website www.cbse.nic.in for detailed revised curriculum available in academic tab.
16. Students are requested to follow the instructions given by school for maintaining safety protocols regarding Covid-19.

PRINCIPAL

CONSENT FORM FOR PARENTS

To
The Principal,
St. Paul's Sr. Sec. School,
Pali.

Respected Rev. Father Principal,

My ward Master / Miss _____ of
Class _____ Section _____ is given permission to come to the school between
08.30 am to 11.20 am from Monday to Saturday, w.e.f. 21st January 2021. I also hereby
declare that my ward will follow the rules of social distancing and will adopt
precautionary measures of Covid-19 for safety purpose. It will be my responsibility to
bring & take the child/children from the school.

Father's / Guardian Name: _____

Signature: _____ Date: _____

Address : _____

Mobile No. _____